

COUNCIL
PENDING ORDINANCE 2023-67
ORDINANCE NO. _____
AS AMENDED _____
CERTIFICATION DATE _____
CERTIFIED BY _____
FAVORABLY _____
UNFAVORABLY _____

**AN ORDINANCE REVISING 2023 APPROPRIATIONS FOR THE
GENERAL FUND-1101 FINANCE DEPARTMENT-600
SALARY AND OPERATING BUDGETS**

WHEREAS, Indiana Code 36-4-7-8 provides that the Common Council may, on the recommendation of the Mayor, make further additional appropriations by ordinance, and;

WHEREAS, it has been determined that the finance department has a need to hire a Finance Manager to assist managing certain staff and certain operating functions, and providing oversight in certain areas as cited in the 2021 state board audit;

WHEREAS, it is necessary to revise the salary and operating budgets for the finance department to eliminate a part-time Administrative Assistant position and change an open General Accountant position to a Finance Manager position, and increase the salary from \$44,105.59 to \$58,091.53, and

WHEREAS, the line-item Contractual Maintenance in the operating budget has been decreased from \$15,000 to \$7,122.20 to cover the increase for the Finance Manager salary position, as not to change the grand total of the department, and

NOW THEREFORE, BE IT ORDAINED, BY THE Common Council of the City of Gary, Indiana as follows:

Section 1. That the salary and operating budget schedules are attached hereto and made a part hereof, which are marked for purpose of identification as “Revised City of Gary 2023 Salary Budget” and “Revised Budget Estimate for Calendar Year 2023” are approved by the Common Council..

Section 2. **This ordinance shall be in full force upon passage.**

PASSED and ADOPTED, by the Common Council of the City of Gary, Indiana, this _____ day of _____, 2023.

PRESIDING OFFICER

ATTEST:

CITY CLERK

Presented by me to the Mayor for his approval and signature this ___ day of _____, 2023.

CITY CLERK

APPROVED and **SIGNED** by me this ___ day of _____, 2023.

MAYOR, CITY OF GARY, INDIANA

PREPARED BY: The Law Department

SPONSORED BY: Jerome A Prince Mayor
M. Celita Green, Controller

COMMITTEE ASSIGNMENT _____ Reported-out/Date _____
1st Reading/Date _____ Committee Hearing/Date _____ 2nd Reading/Date _____ Public
Hearing/Date _____ 3rd Reading/Date _____ Final Reading/Date _____
Passed/Date _____ Defeated/Date _____ Deferred/Date _____
Tabled/Date _____ Override/Date _____ Adopted/Date _____ Publication/Date _____ Community
Hearing/Date _____ Veto _____ Pocket Veto _____ Adopted _____

REVISED CITY OF GARY 2023 SALARY BUDGET

DEPT: 600-FINANCE
 FUND: 1101-GENERAL FUND
 CITY: GARY

JOB DESCRIPTION	Position Status	EMPL TYPE	# EMPL	ORIGINAL SALARY	Gary Sanitary District	APPROVED 2022 SALARY BUDGET	APPROVED 2023 SALARY BUDGET	REVISED 2023 SALARY BUDGET	PROPOSED 2023 BI-WEEKLY PAY	
					670-688	TOTAL SALARIES	TOTAL SALARIES	TOTAL SALARIES	UNIT SALARY	TOTAL SALARIES
City Controller	Filled	F,S	1	\$60,529.00	\$32,013.00	\$62,344.87	\$67,987.08	\$67,987.08	\$2,614.89	\$2,614.89
Deputy Controller	Filled	F,S	1	\$54,207.00	\$5,000.00	\$55,833.21	\$63,091.53	\$63,091.53	\$2,426.60	\$2,426.60
Grant Administrator	Filled	F,S	1	\$53,100.00		\$54,693.00	\$54,693.00	\$54,693.00	\$2,103.58	\$2,103.58
Senior Accountant - Budgets	Filled	F,S	1	\$45,440.00		\$46,803.20	\$48,675.33	\$48,675.33	\$1,872.13	\$1,872.13
Senior Accountant - General	Filled	F,S	1	\$45,440.00		\$46,803.20	\$48,675.33	\$48,675.33	\$1,872.13	\$1,872.13
Revenue Specialist	Open	F,S	1	\$41,174.00		\$42,409.22	\$42,409.22	\$42,409.22	\$1,631.12	\$1,631.12
Senior Accountant - Cash Management	Filled	F,S	1	\$45,440.00		\$46,803.20	\$48,675.33	\$48,675.33	\$1,872.13	\$1,872.13
Senior Accountant (Payroll)	Filled	F,S	1	\$45,440.00		\$46,803.20	\$48,675.33	\$48,675.33	\$1,872.13	\$1,872.13
Accounts Payable Clerk	Filled	F,S	1	\$39,358.00		\$39,358.00	\$42,409.23	\$42,409.23	\$1,631.12	\$1,631.12
General Acct. (change to Finance Mgr.)	Open	F,S	1	\$41,174.00		\$42,409.22	\$44,105.59	\$58,091.53	\$1,696.37	\$1,696.37
Financial Support Coordinator I	Filled	F,S	1	\$41,174.00		\$42,409.22	\$47,074.23	\$47,074.23	\$1,810.55	\$1,810.55
Inventory Control Specialist	Filled	F,S	1	\$41,174.00		\$42,409.22	\$44,105.59	\$44,105.59	\$1,696.37	\$1,696.37
Purchasing Agent	Filled	F,S	1	\$41,174.00		\$42,409.22	\$45,038.59	\$45,038.59	\$1,732.25	\$1,732.25
Payroll Manager (Formerly Financial Support)	Filled	F,S	1	\$50,440.00		\$51,953.20	\$54,031.33	\$54,031.33	\$2,078.13	\$2,078.13
Payroll Specialist (From HR) Eliminated	Open	F,S	1	\$33,600.00		\$46,350.00	\$0.00	\$0.00	\$0.00	\$0.00
Payroll Specialist (From Public Works)	Filled	F,S	1	\$46,350.00		\$46,350.00	\$48,204.00	\$48,204.00	\$1,854.00	\$1,854.00
Payroll Specialist (For Fire Department)	Filled	F,S	1	\$ 47,000.00		\$ 48,410.00	\$50,346.40	\$50,346.40	\$ 1,936.40	\$ 1,936.40
Payroll Administrator (For Police Department)	Filled	F,S	1	\$ 42,000.00		\$ 48,260.00	\$50,190.40	\$50,190.40	\$ 1,930.40	\$ 1,930.40
Administrative Assistant (eliminate))	Open	P, S	1				\$7,800.00	\$0.00	\$0.00	\$0.00
FULL-TIME SUBTOTAL			17	\$814,214.00	\$37,013.00	\$852,811.18	\$848,387.50	\$862,373.44	\$32,630.29	\$32,630.29
PART-TIME SUBTOTAL			1				\$7,800.00	\$0.00	\$0.00	\$0.00
TOTAL			18	\$814,214.00	\$37,013.00	\$852,811.18	\$856,187.50	\$862,373.44	\$32,630.29	\$32,630.29

REVISED BUDGET ESTIMATE FOR
 CALENDAR YEAR 2023

504 2012 45 3 0101
 ID TYPE CO TYPE KEY

DEPT: 600- FINANCE
 FUND: 1101- GENERAL FUND
 CITY: GARY

2023 APPROVED BUDGET	2023 REVISED BUDGET	2024 COUNCIL APPROVED BUDGET
----------------------------	---------------------------	---------------------------------------

1. PERSONAL SERVICES				
Salaries and Wages				
111	FULL-TIME SALARIES & WAGES	\$ 848,387.50	\$ 862,373.44	
112	PART-TIME SALARIES & WAGES	\$ 7,800.00	\$ -	
Employee Benefits				
113	OTHER COMPENSATION			
114	LONGEVITY PAY			
115	OVERTIME PAY	\$ 5,000.00	\$ 5,000.00	
141	CLOTHING ALLOWANCE			
153	TEAMSTERS			
154	INSURANCE			
161	P E R F	\$ 95,893.00	\$ 96,585.83	
162	F I C A	\$ 65,498.34	\$ 65,971.57	
171	WORKMEN'S COMPENSATION	\$ 36,387.97	\$ 36,650.87	
172	UNEMPLOYMENT COMPENSATION	\$ 36,387.97	\$ 36,650.87	
Other Personal Services				
151	INSURANCE - CITY PLAN			
152	INSURANCE - HMO			
TOTALS - PERSONAL SERVICES		\$ 1,095,354.78	\$ 1,103,232.58	
2. SUPPLIES				
Office Supplies				
211	OFFICE SUPPLIES			
Operating Supplies				
221	HEATING FUEL			
222	GASOLINE			
223	GARAGE & MOTOR SUPPLIES			
224	CHEMICAL SUPPLIES			
225	MEDICAL SUPPLIES			
226	OTHER SUPPLIES			
Repair and Maintenance Supplies				
231	BUILDING MATERIALS			
232	STREET & SEWER MATERIALS			
233	REPAIR PARTS			
Other Supplies				
291	OTHER MATERIALS			
TOTALS - SUPPLIES		\$ -	\$ -	
3. OTHER SERVICES & CHARGES				
Professional Services				
311	PROFESSIONAL SERVICES	\$ 65,000.00	\$ 65,000.00	
Communication and Transportation				
321	TRAVEL & EDUCATION	\$ 10,000.00	\$ 10,000.00	
322	TELEPHONE & POSTAGE			
Printing and Advertising				
331	PRINTING	\$ 1,000.00	\$ 1,000.00	
332	ADVERTISING	\$ 1,000.00	\$ 1,000.00	
Insurance				
341	PROPERTY INSURANCE			
Utilities				
351	LIGHT, POWER, HEAT			
352	WATER (except hydrant rental)			
353	SEWER			
Repairs and Maintenance				
361	CONTRACTUAL MAINTENANCE AGREEMENT	\$ 15,000.00	\$ 7,122.20	
362	REPAIRS TO EQUIPMENT			
363	REPAIRS TO BUILDING			
Rentals				
371	HYDRANT RENTAL			
372	LEASES (does not incl. lease/purchase)			
Debt Service				
381	DEBT SERVICE, PRINCIPAL			
382	DEBT SERVICE - INTEREST			
Other Services and Charges				
391	REFUNDS, AWARDS & INDEMNITIES	\$ 400.00	\$ 400.00	
392	SUBSCRIPTIONS & DUES	\$ 2,000.00	\$ 2,000.00	
393	CURRENT CHARGES	\$ 2,000.00	\$ 2,000.00	
394	GRANTS & SUBSIDIES			
395	BOND PREMIUM			
TOTALS - OTHER SERVICES & CHARGES		\$ 96,400.00	\$ 88,522.20	
4. CAPITAL EXPENSES				
Other Capital Outlays				
411	LAND			
421	BUILDING			
431	OTHER BUILDING IMPROVEMENTS			
441	MACHINERY & EQUIP. (incl. lease/purchase)			
491	OTHER CAPITAL OUTLAYS			
TOTALS - CAPITAL EXPENSES		\$ -	\$ -	
GRAND TOTALS		\$ 1,191,754.78	\$ 1,191,754.78	